

Las Puertas Community School's Mitigation Plan to Reduce Impact of Covid-19 on Our School Community

Promote Behaviors that Prevent Spread

Staff, students and families will/have received education on strategies that promote behaviors that prevent the spread of Covid -19. This information is being disseminated through trainings, posted directions, and written and verbal communications. This education includes the following as well as any new information that is discovered in the future. Las Puertas is:

- Educating people to stay home when sick or when they have been in close contact with someone with COVID-19
- Teaching and reinforcing the practice of hand hygiene and respiratory etiquette
- Teaching and reinforcing the use of cloth face coverings to protect others. Providing clean and/or disposable masks to anyone who must enter the school bus and/or building.
- Making certain that all disposable masks are disposed of safely. Safely collecting, washing and drying all cloth masks.
- Have ensured adequate supplies are available (e.g., soap, hand sanitizer with at least 60% alcohol, paper towels, facial tissues) in every room in the building and on the bus to support healthy hygiene behavior
- Posted signs or posters and promoting messages about behaviors that prevent spread
- Education and posting: Safety Policies and Procedures While at Las Puertas (attached)

Maintain Healthy Environments

Las Puertas is committed to maintaining a school and bus physical environments which are sanitary. Las Puertas has instituted systems that support continued inspection and follow-up behaviors which ensure the maintenance of a high level of sanitization. These systems include:

- Intensified cleaning and disinfection of frequently touched surfaces
- Ensured ventilation systems operate properly and increase circulation of outdoor air
- Ensured all water systems are safe to use
- Modified layouts to promote social distance of at least 6 feet between people – especially for persons who do not live together
- Installing physical barriers and guides to support social distancing if appropriate
- Closing communal spaces or when necessary staggering use and clean and disinfect between use
- Limiting sharing of objects, and, if sharing is necessary, clean and disinfect between use

Maintain Healthy Operations

Las Puertas, in creating systems which ensure the maintenance of healthy environments and promote healthy behaviors, has created and/or enhanced operations which:

- Protect people at higher risk for severe illness from COVID-19
- To cope with stress, encourage people to take breaks from the news, take care of their bodies, take time to unwind and connect with others, particularly when they have concerns

- Maintain awareness of local or state regulations
- Stagger or rotate scheduling
- Create static groups or “cohorts” of individuals and avoid mixing between groups
- Incorporating virtual events whenever possible. Maintaining social distancing at any in-person events, and limiting group size as much as possible
- Limiting non-essential visitors, volunteers, and activities involving external groups or organizations, especially with those who are not from the local area
- Encouraging and planning for telework and virtual meetings as much as possible
- Has designated a COVID-19 point of contact
- Has implemented flexible and non-punitive leave policies
- Monitors absenteeism and has created a system for back-up staffing plan
- Has trained staff on all safety protocols
- Is conducting daily health checks of temperature screening and symptom checking prior to admission to the bus and school property
- Putting in place communication systems for:
 - Individuals to self-report COVID-19 symptoms, a positive test for COVID-19, or exposure to someone with COVID-19
 - Notifying local health authorities of COVID-19 cases
 - Notifying individuals (employees, customers, students, etc.) of any COVID-19 exposures while maintaining confidentiality in accordance with privacy laws
- Notifying individuals (e.g, employees, customers, students) of any facility closures
- All of the strategies enumerated in this plan will stay in effect until the school can return to traditional in-person operations.

Prepare for When Someone Gets Sick

In preparation for its gradual re-opening of the building and transportation of students on the school bus, Las Puertas has trained staff to:

- Be aware of how to make preparations to isolate and safely transport those who are sick to their home or to a healthcare facility
- To encourage individuals who are sick to follow CDC guidance for caring for oneself and others who are sick
- Notify local health officials of any case of COVID-19 while maintaining confidentiality in accordance with the Americans with Disabilities Act (ADA) external icon.
- Notify those who have had close contact with a person diagnosed with COVID-19 and advise them to stay home and self-monitor for symptoms, and follow CDC guidance if symptoms develop
- Advise individuals who are sick when it would be safe for them to return based on CDC’s criteria to discontinue home isolation
- Close off areas used by someone who is sick. Wait >24 hours before cleaning and disinfecting. Ensure safe and correct use and storage of EPA-approved List N disinfectants external icon, including storing products securely away from children.

Safety Policies and Procedures While at Las Puertas

- Temperature will be taken with a non-contact forehead scanning thermometer. Anyone with a temperature of 100.4 or greater will not be allowed to enter the school or bus. Check on possible other symptoms
- All people entering the school or the bus must wear a face mask at all times while in the school or the bus. Students will be provided with a clean face mask when entering the school or the bus, and the mask will be collected and washed at the end of the day.
- All students in the school must practice social distancing. All classroom desks will be marked out on the floor and must remain on the marks.
- All classrooms will have occupancy limits that will be strictly enforced.
- Only one student at a time will be permitted to use the restroom. Restrooms will be cleaned and sanitized every hour.
- Only one student per set of seats (siblings excluded) will be allowed on the bus. The bus will be cleaned and sanitized after pick up and drop off.
- Only one student at a time will be allowed to enter the office area.
- If students are eating breakfast or lunch at school, they are required to practice social distancing while eating (6ft from nearest person). A desk shield may be required if eating in the classroom.
- Students will be required to use hand sanitizer when entering or leaving the classroom.
- Classrooms will be cleaned and sanitized daily.
- If any student displays symptoms of COVID-19 they will be quarantined at school until an adult can pick them up.

Policy re: Use of Masks

All individuals over the age of 5 must wear a face mask at all times while in the school or the bus. This includes students, staff and visitors. Students will be provided with a clean face mask when entering the school or the bus, and the mask will be collected and washed at the end of the day. Disposable masks are available for visitors who do not have one of their own. The only exception to this policy are persons with a medical condition that would preclude the use of a mask and while eating. During mealtimes, individuals may remove their masks but must maintain social distancing of 6 feet while doing so. This policy will remain in place until Las Puertas deems it is no longer necessary based upon the determination by the Arizona Department of Health Services that face coverings are not required.