

Las Puertas Community School Plan for Opening School 2020-2021

August 5th - August 7th: August 5th is the first official day of school. We will not have students in the building during this time. Tony our bus driver and Olivia our new Teacher's Assistant will be delivering a packet of work that students can complete, or parents can pick up the packet of work from school. Parents may come to the school during this time to fill out enrollment paperwork. We still need to take attendance during this time. We will be calling home, but parents are encouraged to call in and communicate that their child is working on the packet.

August 10th - August 14th: During this week we will be holding student orientations. Each day we will have set aside for no more than 15 students. You will be told what day your child will be assigned, and we will provide transportation for students that need it. The orientation will be from 10:00 - 1:00. Students will be assigned a Chromebook that they can take home with them for distance learning. During the orientation students will learn how to access their account and log on to classes for distance learning from home. On the days of the week when the student is not at school for orientation students will be working on the packet of work, or if they have their computer online assignments. If parents are not comfortable with students coming to school for the orientation it is not required, but it is recommended for students that may need help with technology. Below are the safety measures and policies that will be followed while students are in the building at Las Puertas. Attendance will be taken during this time by students or parents calling in to say that students are completing the packet work, or students emailing their teachers that they are completing work once the students have their laptop.

August 17th - October 9th: Distance Learning: In order to create the safest possible environment for our students, families, and staff Las Puertas will be practicing distance learning for at least the first quarter of school. Students will receive their classwork and instruction online. Students are required to login to their daily class schedules and GoogleClassroom/Zoom classes from 10:00 - 1:30. The students will have 30-minute GoogleClassroom/Zoom classes with each of their teachers according to their daily schedule. After 1:30 students will complete assignments and will have access to help from their teachers through virtual office hours. There will be no face to face instruction at the school during this time. We will however continue to bring in students on their assigned days according to the schedule given August 10th - 14th. These students will have the option of being picked up by the school bus. Students that come in on their assigned day will be at school from 10:00 - 1:30. Students will be assigned a classroom, and will log in to their schedule of classes just as if they were at home. As previously, students are not required to come in on their assigned day, but it is highly recommended for students that are struggling with technology and virtual learning. This will be a time that students can get help with the technology. Students at Las Puertas will follow all of the safety measures and policies listed below. During this time students must log in to their classes in order to be counted for attendance and to earn the participation portion of their grade.

By the **Governor's Executive Order**, after August 17th if parents need a place for their child to work, students will be allowed to come into the school building during school hours (9:00 - 4:00). Students who come in during this time will still log into their virtual classes from 10:00 - 1:30. There will not be face to face instruction during this time and the student's teachers will not be available for individual face to face tutoring. School bus transportation will not be available for these students. Students must be dropped off and picked up if coming into the school not on their assigned day. Students will be assigned a classroom as they come in, and will login and begin their virtual work. Each classroom will have a maximum occupancy based on social distancing requirements. All students on campus will be required to follow all safety procedures and policies listed below.

Overview

- August 5th - August 7th: Packet of work delivered by Tony, or picked up from school.
Attendance recorded by phoning in.
- August 10th - August 14th: Orientation: Assigned group of students in school each day.
Computers assigned and directions for how to access classes.
Attendance recorded by phoning in or emailing in.
- August 17th - October 9th: Distance Learning: All students are doing distance (virtual) learning.
All students log in to classes 10:00 - 1:30. Individual work after 1:30.
Assigned group of students in school for technology support.
Attendance recorded by logging into Zoom Classes.
- October 12th - October 16th: Fall Break
- October 19th: Currently, we are planning to begin hybrid face to face /virtual instruction

Safety Policies and Procedures While at Las Puertas

- Temperature will be taken with a non-contact forehead scanning thermometer. Anyone with a temperature of 100.4 or greater will not be allowed to enter the school or bus.
- All people entering the school or the bus must wear a face mask at all times while in the school or the bus. Students will be provided with a clean face mask when entering the school or the bus, and the mask will be collected and washed at the end of the day.
- All students in the school must practice social distancing. All classroom desks will be marked out on the floor and must remain on the marks.
- All classrooms will have occupancy limits that will be strictly enforced.
- Only one student at a time will be permitted to use the restroom. Restrooms will be cleaned and sanitized every hour.
- Only one student per set of seats (siblings excluded) will be allowed on the bus. The bus will be cleaned and sanitized after pick up and drop off.
- Only one student at a time will be allowed to enter the office area.
- If students are eating breakfast or lunch at school, they are required to practice social distancing while eating (6ft from nearest person). A desk shield may be required if eating in the classroom.
- Students will be required to use hand sanitizer when entering or leaving the classroom.
- Classrooms will be cleaned and sanitized daily.
- If any student displays symptoms of COVID-19 they will be quarantined at school until an adult can pick them up.